



Housing Choice Voucher (HCV) Administrative Plan Amendment

The Auburn Housing Authority (AHA) will be amending its Housing Choice Voucher (HCV) Administrative Plan (Plan). The Plan will be available for public review and comment for forty-five days. The 45-day comment period begins on November 21, 2017 and ends on January 8, 2018 at 5:00 PM. Comments may be made in writing or at the public hearing.

Written comments must be submitted to the following:

Auburn Housing Authority
Attn: HCV Admin Plan Amendment Comments
931 Booker Street
Auburn, AL 36832

Comments received after 5:00 PM on January 8, 2018 will not be considered.

A public hearing will be held on January 8, 2018 at 3:00 PM at the AHA Administrative Office located at 931 Booker Street, Auburn, AL 36832.

A copy of the proposed amended Plan is available for review at the AHA Administrative Office; a summary of the proposed amendments are attached. For more information about the HCV Administrative Plan amendment, please contact the HCV Department at (334) 821-2262.



HCV Proposed Changes Effective 1/30/2018

Current Admin Language	Proposed Admin Changes	Rationale
<p>Pg. 113 of 546</p> <p><u>PHA Policy</u> The PHA will perform a criminal background check through local law enforcement for every adult household member. If the results of the criminal background check indicate that there may be past criminal activity, but the results are inconclusive, the PHA will request a fingerprint card and will request information from the National Crime Information center (NCIC).</p>	<p>Pg. 113 of 546</p> <p><u>PHA Policy</u> The PHA will perform a criminal background check through local law enforcement or Tru Diligence for every adult household member. If the results of the criminal background check indicate that there may be past criminal activity, but the results are inconclusive, the PHA will request a fingerprint card and will request information from the National Crime Information center (NCIC).</p>	<p>There are times when the need to lease up is greater than other times. For quick turnaround time HCV needs the option to request and receive background checks within 1 day for most cases versus a month by utilizing the local law enforcement alone. When there is not a great lease up need to minimize cost HCV will utilize the local law enforcement.</p>
<p>Pg. 159 of 546</p> <p><u>PHA Policy</u> The PHA will assign one bedroom for each two persons within the household, except in the following circumstances: Persons of different generations will be allocated separate bedrooms. Persons of the opposite sex (other than spouses, and children under age 7) will be allocated separate bedrooms. Live-in aides will be allocated a separate bedroom. Single person families will be allocated one bedroom.</p>	<p>Pg. 159 of 546</p> <p><u>PHA Policy</u> The PHA will assign one bedroom for each two persons within the household, except in the following circumstances: Persons of different generations will be allocated separate bedrooms. Persons of the opposite sex (other than spouses, fiancé, partners, boyfriend, girlfriend, and significant others) will be allocated separate bedrooms. Same sex partners will not be allocated separate bedrooms. Same sex children under the age 7 will be allocated a separate bedroom. Live-in aides will be allocated a separate bedroom. Single person families will be allocated one bedroom.</p>	<p>Opposite sex persons in a relationship should be required to share the same room.</p> <p>It has been a longstanding PHA policy children under the age 7 are designated a separate bedroom. It is HCV's desire to continue to honor that policy as children 7 years apart are at different maturity levels.</p>

Revision Instructions – 7/1/17 Revision to Model Administrative Plan

Remove Pages	Insert Pages	Changes Made in Admin Plan
Revision Page	Revision Page	Added new revision date
TOC-1 thru TOC-30 (Entire TOC)	TOC-1 thru TOC-34	Updated TOC
1-11 thru 1-14	1-11 thru 1-14	Added new 4th bullet for 24 CFR Part 100 on p. 1-12 Corrected formatting in 7th bullet on p. 1-14
3-3 thru 3-6	3-3 thru 3-6	Added reference in Family Breakup heading, and added new 2nd bullet under this heading on p. 3-4 Repaginated pp 3-4 and 3-5
3-19/20	3-19/20	Corrected spelling of “liaison” in 2nd paragraph of the PHA Policy on p. 3-19
3-25 thru 3-28	3-25 thru 3-28	Added 2nd paragraph on p. 3-26 and deleted 1st paragraph under the PHA policy on p. 3-26 Corrected formatting at end of 2nd PHA Policy on p. 3-26
3-33/34	3-33/34	Changed text in 1st and 3rd paragraph and under the PHA Policy on p. 3-33
4-13 thru 4-16	4-13 thru 4-16	Changed text throughout PHA Policy under Local Preferences on p. 4-14 Repaginated pp. 4-14 and 4-15
5-5/6	5-5/6	Changed text in PHA Policy on p. 5-5
7-1 thru 7-4	7-1 thru 7-4	Changed text in 1st paragraph of PHA Policy on p. 7-2 Changed text in 3rd paragraph of PHA Policy on p. 7-4
7-19/20	7-19/20	Added 2nd paragraph to PHA Policy on p. 7-20
8-9/10	8-9/10	Changed text in 8-I.E. heading, and in all three paragraphs under this heading on p. 8-10
8-25/26	8-25/26	Changed text in 2nd to last paragraph under Lead-Based Paint on p. 8-26
9-13/14	9-13/14	Corrected formatting in 8th paragraph, and added new 4th paragraph under PHA Policy on p. 9-13
10-1/2	10-1/2	Added text in paragraphs under PHA Policy on p. 10-2
10-21/22	10-21/22	Corrected formatting in 3rd paragraph on p. 10-22
12-7 thru 12-24	12-7 thru 12-26	Added new 2nd paragraph, and deleted 1st paragraph under PHA Policy on p. 12-7 Repaginated from p. 12-7 through end of chapter Added sentence to paragraph before PHA Policy, and changed text in 4th paragraph of PHA Policy on p. 12-15 Added new 2nd and 3rd paragraphs under Terminating the Assistance of a Domestic Violence Perpetrator on p. 12-16 Added text regarding form HUD-5380 to both PHA Policies on p. 12-18
15-27/28	15-27/28	Added text at the end of 2nd paragraph on p. 15-28
16-1/2	16-1/2	Changed text in Part VII paragraph on p. 16-1

Revision Instructions – 7/1/17 Revision to Model Administrative Plan

Remove Pages	Insert Pages	Changes Made in Admin Plan
16-19 thru 16-22	16-19 thru 16-22	<p>Moved subsection on <i>Procedures for Rehearing or Further Hearing</i> to now be before the <i>Hearing Officer’s Decision</i> subsection on p. 16-20</p> <p>Repaginated from p. 16-20 through 16-22</p> <p>Deleted last sentence in 1st paragraph on p. 16-21</p> <p>Replaced where <i>Procedures for Rehearing or Further Hearing</i> subsection had been, with a new subsection for <i>Issuance of Decision</i> with new PHA Policy on p. 16-22</p> <p>Changed title of last subsection to <i>Effect of Final Decision</i> and changed text throughout the PHA Policy in this subsection on p. 16-22</p>
16-37/38	16-37/38	<p>Changed formatting in 3rd paragraph from bottom of page, and added new 2nd to last paragraph on p. 16-37</p>
16-41/42	16-41/42	<p>Changed “environmental intervention” to “elevated” text in PART VII heading, and throughout p. 16-41</p>
16-47 thru 16-76	16-47 thru 16-74	<p>Added text to 2nd paragraph under PHA Policy on p. 16-47</p> <p>Added text in first paragraph in 1st PHA Policy and added a new paragraph and new 2nd PHA Policy on p. 16-48</p> <p>Repaginated from p. 16-48 through 16-52</p> <p>Deleted text in 1st paragraph under PHA Policy on p. 16-49</p> <p>Added text in (1) and under PHA Policy on p. 16-50</p> <p>Changed text in paragraphs and both PHA Policies on p. 16-51</p> <p>Reformatted from p. 16-53 through end of chapter.</p> <p>Changed text and tightened the spacing throughout EXHIBIT 16-1 from pp. 16-53 through 16-58</p> <p>Deleted “NMA” from EXHIBIT 16-3 heading on p. 16-61 and tightened up spacing throughout this exhibit</p> <p>Replaced Exhibit 16-5 with new exhibit for Model Owner Notification of Rights and Obligations on p. 16-69</p>
17-3/4	17-3/4	<p>Added new subbullet under last bullet on p. 17-3</p> <p>Changed text in 2nd subbullet and added new 3rd subbullet on p. 17-4</p>
17-15 /16	17-15 /16	<p>Added text to 1st paragraph under Exceptions to 25 Percent per Project Cap, added new subbullet under 3rd bullet, added new <i>Supportive Services</i> subheading, added text in paragraph following this subheading, deleted what had been the last paragraph above the PHA Policy, and corrected font size in PHA Policy on p. 17-15</p> <p>Changed Section number in 1st parenthesis of 1st subbullet on p. 17-16</p>

Revision Instructions – 7/1/17 Revision to Model Administrative Plan

Remove Pages	Insert Pages	Changes Made in Admin Plan
17-51 thru 17-62	17-51 thru 17-64	Added new Emergency Transfers under VAWA section with new PHA Policy on p. 17-51 Repaginated from p. 17-51 through end of chapter Added new subbullet under 3rd bullet on p. 17-52
18-37 thru 18-46	18-37 thru 18-48	Added new Emergency Transfers under VAWA section with new PHA Policy on p. 18-37 Repaginated from p.18-37 through end of chapter